

## Summer Camp Director

The Camp Director is responsible for overseeing all aspects of camp and acts as the liaison between the Board of Directors and the summer camping program. The Summer Camp Director is also responsible for:

- Assisting in the hiring and coordination of staff and volunteers
- Overseeing program planning, sessions, activities, and all staff and camper physical and mental welfare
- Ensuring that safety measures, procedures, and policies are followed
- Planning and implementing the staff training week before summer camp begins
- Overseeing collation of camper registrations
- Distribution of confirmation packages and the designation of cabin assignments
- Exhibiting enthusiasm in camp activities -- leading campers by example
- Being familiar with camp emergency procedures, respecting and complying with all camp policies and procedures, and ensuring that regular practices are completed by staff for emergency procedures
- Attending Board meetings and preparing reports as requested or needed by the Board of Directors
  
- The Camp Director is directly responsible to the Board of Directors. All staff promote a Christian community, based on United Church belief, in which we are all treated with respect to make each camp experience a unique and fulfilling one for all participants. The Camp Director is responsible for the supervision and discipline of all staff and campers.